### Dance etc.

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DANCE ETC
ENROLMENT HANBOOK

# TABLE OF CONTENTS

01 HOW TO ENROL

02 CONTACTS & IMPORTANT DATES

03 CLASS DESCRIPTIONS

04 FEE STRUCTURE & PAYMENTS

**05** UNIFORM & GROOMING

06 TERMS OF ENROLMENT

TERMS OF ENROLMENT CONTINUED

be obsessed with your potential...







THANK YOU FOR CHOOSING DANCE ETC FOR YOUR CHILDS DANCE EDUCATION. DANCE ETC IS PROUD TO OFFER A BALANCED & HOLISTIC APPROACH TO LEARNING & HAS BEEN INDUSTRY LEADERS IN PROVIDING A SAFE, INCLUSIVE, PROFESSIONAL AND NURTURING SERVICE SINCE 2010.

#### Follow these step by step instructions to complete your 2025 Enrolment:

- 1. Read through the Enrolment Pack & Agree to the Terms of Enrolment
- 2. Look through our 2025 Timetable and select your 1st & 2nd Class Preferences
- 3. Submit your <u>Digital Enrolment Form</u> (Click to Access)
- 4. A Confirmation email will be sent confirming we have received your submission (this does NOT confirm your class placements)
- 5. Confirmation of classes you have successfully been enrolled into will be sent out in the form of your Term Invoice (payment not due until Term commences). If you have been placed onto a wait list we will be in touch with alternate class options.
- 6. Contact us at the studio with any questions!

## **CONTACT INFO** & IMPORTANT DATES

#### CONTACT INFORMATION

Director: Kate Buchan

Studio Address: 2/164 Balcatta Rd, Balcatta WA 6021 Mailing Address: PO Box 2099 Marmion WA 6020

Vasto Club: 5 Vasto Place, Balcatta WA 6021 (Home of STARZ DANCE WA)

Phone: 08 - 9240 4399

Email: admin@danceetcperth.com Website: www.danceetcperth.com STARZ Dance: www.starzdancewa.com

Facebook: www.facebook.com/danceetcperth

Instagram: @danceetc.perth

YouTube: www.youtube.com/@Danceetcstudiosessions







#### **2025 TERM DATES**

Wednesday 4th February - Saturday 12th April Term 1

\*Classes run AS NORMAL for Labour Day Long Weekend (1st - 3rd March)

Monday 28th April - Saturday 5th July Term 2

\*Classes run AS NORMAL for WA Day Long Weekend (31st May - 2nd June)

Monday 21st July - Saturday 27th September Term 3

Saturday 11th October - Thursday 18th December

Term 4

#### 2025 CONCERT DATES

6YR &UNDER: Oct (TBC) 6+YRS: Nov (TBC)

NOTE ON TERM DATES: Dates are subject to slight change; prior to commencement each terms dates will be confirmed upon invoicing with term dates outlined in the email which accompanies each term invoice.

NOTE ON CONCERT ATTENDANCE & FEES: Dance etc has always allowed our students to have the option to participate in our end of year concerts. Although we would love everyone to enjoy the experience of showcasing their skills on stage in front of family & friends, we understand that it is not possible for everyone and that is ok. All families are reminded that once concert costumes confirmations have gone out in Term 3, participation or withdrawal from concert activities will be locked in and additional fees associated with concert, once paid, are non-refundable.

## CLASS DESCRIPTIONS

DANCE ETC OFFERS 2X STREAMS OF CLASSES: COMPETITIVE & RECREATIONAL ENTRANCE INTO OUR COMPETITIVE TEAMS IS BY INVITE ONLY & ALL TEAMS ARE FINALISED AT THE END OF 2024 FOR THE 2025 SEASON.

#### **ACRO/ACROBATICS**

Acro at Dance etc follows the Acrobatics Arts Syllabus. Students learn balancing, tumbling & flipping skills in a safe environment with the aid of professional instructors & equipment.

Pre-Requisite Requirements per Level: AOUA: 5+vrs Beginner OR very little exp

AQUA: 5+yrs Beginner OR very little experience.

GREEN: L Handstand, Cartwheel (Right & Left), Forward
Roll, controlled Bendback Hold, teddy bear stand.

VIOLET: Handstand, Cartwheel (Right & Left), Bendback
from standing, recover from Bendback to standing,
Straight Over & recover, bridge kickover, Headstand.

ORANGE: Cartwheel (Right & Left), Roundoff, Front Tinski,
Back Tinski, Handstand walking (Min 10), Front
Handspring, Headstand plus 2 other balances (elbow,
chest, hand, shoulder)

WHITE: All of above skills PLUS Side Aerial and/or Back Handspring, dive front tinski.

YELLOW: Consecutive Back Handsprings, consecutive side aerials, strong prep for backsault.

#### **BALLET/POINTE**

Ballet classes have a strong focus on technique. Our classes follow the RAD syllabus and are suitable for all levels of experience. We also offer Pointe Work for students ready to take on this challenge. Readiness for pointe is determined by each students strength/physical development & students/parents will be notified when ready and asked to attain a physio assessment.

#### **BREAKING/BREAK DANCE**

An unstructured and improvisational form of traditional hip hop incorporating popping, locking, top rock and breaking suitable for boys & girls.

#### **CUPCAKES PROGRAM**

For kids Aged 2-5years old. Learn the fundamentals of dance in a relaxed & encouraging environment.

CUPCAKES DANCE: Combination of jazz, ballet & hip hop technique

CUPCAKES ACRO: Gymnastics, dance & music combined. Teaching the fundamentals for Acrobatics (also see ACRO above)

CUPCAKES TAP: An up-tempo rhythmic based class teaching basic tap skills (also see TAP)



#### **CONTEMPORARY**

Combining elements of Modern Jazz, Lyrical & Classical Ballet, Contemporary dance stresses the importance of improvisation & versatility, focusing heavily on floorwork and exploring movement patterns.

#### HIP HOP

A style that allows for personalities to shine. Students learn traditional & commercial styles of hip hop and is fun for all experience levels.

#### **.IA77**

Offering a balance of strong technique progression and creative expression, Jazz students focus on clean lines, strength, flexibility & performance. Elements are taken from cabaret, traditional, modern & commercial styles of jazz.

#### **LYRICAL**

Balancing the technical elements of classical ballet with the freedom, fluidity & expressive elements of jazz & contemporary technique. Lyrical classes encourage self expression, power and emotional connection to the movement.

#### STARZ DANCE

Starz Dance is a unique program specifically tailored to kids/teens with a disability. Students learn fun routines in a safe & encouraging environment taught by a team of Occupational Therapists, dance specialists & volunteers.

#### **TAP**

Students learn about rhythm, expression through sound, light and shade by working on both traditional and modern styles of tap.

## **FEE STRUCTURE & PAYMENT**



#### **CLASS FEES**

#### **GROUP DANCE CLASS TERM FEES:**

30min Class	\$10 per lesson
45min Class	.\$12 per lesson
60min Class	\$15 per lesson
75min Class	\$16 per lesson
90min Class	\$17.50 per lesson

NOTE: Fees are invoiced by the term & are determined by the number of scheduled lessons in the term (average 10x)

#### XLR8 COMPETITIVE TERM FEES:

XLR8 60min Class	\$150 per term
XLR8 120min Class	\$300 per term
XLR8 135min Class	\$310 per term
XLR8 150min Class	\$325 per term

NOTE: The XLR8 Program is classified as 1x (one) class even though some teams attend two mandatory sessions a week to take part in this program.

#### DISCOUNTS

#### INDIVIDUAL STUDENT DISCOUNT

2x Classes = 5% Off 7x Classes = 37% Off 8x Classes = 40% Off 3x Classes = 10% Off 9x Classes = 45% Off 4x Classes = 15% Off 5x Classes = 20% Off 10+ Classes = 50% Off

6x Classes = 30% Off

NOTE: Applies to number of classes taken per term for an individual student

#### ADDITIONAL FAMILY DISCOUNT

2x Students = 2.5% 3+ Students = 5%

NOTE: Amount is deducted AFTER any individual student discount has been calculated and only applies to immediate siblings of the same family

\*Discounts will be revoked if term fees are not paid by the due date

#### **ANNUAL MEMBERSHIP FEES**

#### **GENERAL ANNUAL MEMBERSHIP FEE\***

(Discounts apply to students enrolling in Term 4)

#### **CONCERT PARTICIPATION & MEDIA FEE\***

\$30 Single Student \$45 Family (2+ Dancers)

\*All Membership Fees & Concert Participation Fees are Non-Refundable

#### **COMPANY TEAM MEMBERSHIP\***

\$40 p/p per team

NOTE: This fee covers some of the additional time, preparation & organisation required through the comp season including teachers to be present at comps. This membership fee also INCLUDES one Team T-Shirt. Competition students are also required to pay a \$100 Costume Deposit with their Term 1 Fees with the final costume payment due in Term 2.

#### **ACCOUNTS & SETTLEMENT**

#### PAYMENT TYPES

- EFTPOS or Credit Card (no AMEX/DINERS)
- · Cash in Person
- Internet Deposit (Banking Details on Invoice)

NOTE: Payment Plans are available upon inquiry. Conditions Apply - contact us for more information.

#### **PAYING FEES**

The main contact listed on the enrolment form is responsible for ensuring their student accounts are paid by the due date. Students with invoices not paid by the due date will be temporarily suspended, a \$10 late fee added and all discounts revoked. If no payment or no effort to contact us is made. Dance etc will send all overdue accounts to BCA Debt and all incurred collection fees will be payable at the customer's expense.



# UNIFORM & GROOMING

IT IS VERY IMPORTANT ALL STUDENTS ARE DRESSED APPROPRIATELY FOR THEIR DANCE CLASS TO ENSURE THEY CAN MOVE WELL AND SO THAT THE TEACHER CAN CORRECT POSTURE, SEE BODY ALIGNMENT AND ENSURE THEY ARE DEMONSTRATING STEPS SAFELY

#### NO DENIM | NO STREET CLOTHES\* | NO SCHOOL UNIFORM | NO JEWELLERY OR WATCHES

\*With the exception of Hip Hop & Break Dance

CLASS STYLE	HAIR	CLOTHING	FOOTWEAR
CUPCAKES DANCE	Tied Back off Face	Anything suitable to dance & move in. EG: Fairy Dress, Ballet Leotard & Skirt, Leggings & T-Shirt etc.	Ballet or Jazz Shoes
BALLET	Girls (Long Hair): Bun or Braided Girls (Short Hair): Ponytail or Headband Boys: Long Hair must be off Face	Girls: Leotard (any colour) plus crossover top, ballet skirt or bike pants (optional) tights/stockings in either pink, bronze or brown to compliment skin tones (optional) Boys: Black Shorts/Leggings/Tights and White T-Shirt	Girls: Pink, Bronze or Brown Ballet shoes to compliment skin tone Boys: Black Ballet Shoes (Socks optional)
JAZZ	Girls: Tied back & off the face Boys: Long hair must be off Face	Girls: Tight fitting, stretchy legging, pants/shorts and tight fitting singlet, crop top, t-shirt, leotard.  Boys: Tight fitting/stretchy leggings or dance pants plus a semi fitted t-shirt or singlet	Girls:  9YR&Under: Tan Jazz Shoes 10+YR: Black jazz Shoes Boys: Black Jazz Shoes
LYRICAL & CONTEMPORARY	Same as Jazz Above	Same as Jazz or Ballet Above	Lyrical Half Shoes (in colour to compliment skin tone)
HIP HOP & BREAK DANCE	Same as Jazz Above	Loose, comfortable clothing appropriate to dance in	Sneakers (clean soled - no daily sand/dirt)
TAP & CUPCAKES TAP	Same as Jazz Above	Same as Jazz Above	Girls: 9YR&Under: Tan Tap Shoes 10+YR: Black Tap Shoes Boys: Black Tap Shoes
ACROBATICS & CUPCAKES ACRO	Same as Jazz Above	Girls: Tight fitting shorts and tight fitting singlet, crop top, leotard.  Boys: Tight fitting/stretchy leggings or sport shorts plus a semi fitted t-shirt or singlet	CC Acro: Bare Feet Aqua & Green: Tan Acro Grip Shoes Violet+: Black Acro Grip Shoes

# TERMS OF ENROLMENT

PLEASE READ THROUGH ALL THE BELOW TERMS OF ENROLMENT PRIOR TO COMPLETING YOUR ENROLMENT FORM. UPON ENROLLING YOU AGREE TO ABIDE BY ALL OF THE BELOW.

#### **PUNCTUALITY**

Punctuality is vital, especially for Cupcakes Dance Classes, as lateness can distress some children. Arrive 5 minutes early for class to start the warm-up on time, reducing the risk of injury. Please collect your child on time, and if you're running late, contact the studio so our team can inform your child to avoid any distress. Families who are regularly late to collect their child at the normal 'close of business' will incur a child minding fee.

#### GENERAL CLASS ATTENDANCE, MAKEUP LESSONS & CANCELLATION POLICY

Regular attendance is vital for student progression and safety. If your child will miss a class due to illness or other reasons, please notify us in advance via email or phone.

Consistent attendance is essential for skill development and safety. Missing multiple classes can affect technique, which may impact safety. We do not offer refunds or credits for missed classes due to sickness, holidays, or other reasons. Please contact our team for concerns or further clarification. Refunds and credits are not available for classes cancelled which are out of our control (ie. weather, power outages etc).

#### ACRO AND COMPETITIVE STREAM ATTENDANCE

For student safety and team progression, Company and Acro classes must maintain a 90% attendance average per term, allowing for a maximum of 1 missed lesson in a 10-week term. Your consistent presence ensures routine familiarity, skill improvement, and team progress. Thank you for understanding the importance of this requirement for your child's safety and development.

#### **CHILD SAFETY POLICY**

At Dance etc, child safety is paramount. We have strict measures in place, such as teachers with valid Working with Children Checks, staff trained in first aid and surveillance cameras in all common areas. We ensure age-appropriate choreography, costumes, and music. For more details or specific questions, reach out to Kate at <a href="mailto:admin@danceetcperth.com">admin@danceetcperth.com</a>. Your child's safety is our top priority.

#### **PARENTS ETIQUETTE**

We welcome parents' feedback and comments, but it's not appropriate to provide them during a lesson. Our teachers often have back-to-back lessons without breaks, so it's important not to engage in lengthy discussions before or after class, as this can disrupt the next lesson's schedule. Instead, please contact our admin team to share your concerns or feedback, and we will relay this to the class teacher and provide a response if requested (refer to FEEDBACK at the bottom of this document).

Please note that parents are not allowed to sit inside the studio and observe the class, except for new Cupcakes Students' first lessons at the teacher's discretion. We have glass doors, large viewing windows, and live stream security for comfortable viewing from the waiting area (for students aged 5 years or younger ONLY). It's essential for parents and spectators watching through the viewing windows to be respectful and not disrupt the students in the class, including refraining from knocking on the windows or making suggestions.

#### **PARKING AND KISS 'N RIDE**

To manage parking during busy times, we have a mandatory Kiss-N-Ride bay in front of the studio. If there are available Dance etc marked parking bays, parents can wait in their cars during class and meet their child before and after.

Students aged 6 and above should follow this rule, with exceptions for special needs, new students, prior approval, or admin needs.

For children aged 5 or under, one parent/guardian must stay on-site. Please wait inside the waiting room for pickup. Parking on the grass is prohibited & we request that patrons park in the 'DANCE ETC' marked car bays on-site only - Thanks for being considerate of our neighbours.

#### CONTACTING TEACHERS/ADMIN STAFF/COACHES

Staff cannot private message or email Dance etc customers or students. This policy ensures clear, professional communication and respects personal & professional boundaries. Contact our admin team at <a href="mailto:admin@danceetcperth.com">admin@danceetcperth.com</a> for questions or concerns. If you want a response from a specific teacher, request it in your email, and we'll respond promptly.



# TERMS OF 07 ENROLMENT

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#### **SPIRIT POLICY & INCLUSION**

Dance etc has a Spirit Policy emphasizing inclusivity, equality, and respect. We welcome families of all backgrounds and ethnicities, condemning discrimination in any form. We expect mutual respect among parents, families, students, and staff, celebrating differences and abilities. Our studio spirit policy acknowledges the global history of dance and fosters conversations and continued education on this rich cultural heritage.

#### **BULLYING & BEHAVIOUR**

Dance etc. has a strict anti-bullying policy that applies to all students, parents, and staff. Bullying, in any form, in-person or online, is not tolerated. Non-compliance may lead to automatic enrollment cancellation. Please report any bullying to our team. We reserve the right to revoke the membership of students displaying inappropriate, unsafe, or illegal behavior. Thank you for helping us maintain a safe and friendly dance community for everyone to enjoy.

#### **LEAVING THE PREMISE**

Once students leave Dance etc premises, they are no longer under our care, and any incidents or injuries become the responsibility of the dancer and their family. Students cannot leave the premises during breaks for store visits. Dispose of large rubbish in the Skip Bin to prevent food waste issues. 7-Eleven Slurpies are not allowed inside our premises at anytime.

#### **FEEDBACK**

Dance etc welcomes feedback throughout the year, whether it's positive or negative. We value your input as it helps us improve our services and maintain open communication with parents. Please submit complaints or feedback in writing via email to our Director. Kate Buchan. admin@danceetcperth.com. If you wish to receive a response, please indicate it in your email. We aim to respond within 5 working days, depending on the nature of the complaint. We appreciate your patience in managing complaints privately and confidentially, avoiding third parties or social media, as we aim to find suitable and fair solutions. Thank you for your cooperation and understanding.

#### **OTHER RULES**

- No food or drink is allowed in the studios, except for water (this includes parent spectators)
- Except for families who have students aged 5yrs&Under & families who meet the 'Exceptions" outlined in this doc (under 'parking'), the waiting rooms are for the comfort and use of Dance etc students only (not spectators/parents etc)
- Young siblings using the bathrooms must be accompanied by a parent. Baby change tables and bathrooms must be left clean. Please take soiled nappies with you for disposal offsite after changing your child.
- Chewing gum is not allowed in the studio.
- Mobile phones should be switched off or set to silent during class for both students and parent spectators.
- Spectators in the waiting room must keep noise to a minimum to respect the working area.
- All choreography is the property of Dance etc and should not be used without direct license and agreement. Contact us for any such requests.
- Dance etc reserves the right to refuse or terminate enrollment for breaches of terms and conditions.
- All terms of enrollment must be followed at all times.
- Terms of Enrolment may be updated or changed at anytime. We aim to give 7 days notice of any changes.

## Dance etc.

#### **CONTACT US**

admin@danceetcperth.com www.danceetcperth.com 08-9240 4399



@danceetc.perth